Dear Santa,

My name is Terry. I just turned 8. I live in St. Joseph, MO at 5655 South 4th Street, and my zip is 64504. Of course, that’s something you already know!

Can you tell me if I am on the naughty or nice list? I really want to know. Also, can you give me five reasons why I am on that list? I really like things to be bulleted, so you will have insert a bullet and then give me the five reasons. You’re the best, Santa.

I’m having a real hard time writing this letter, I just don’t know what to ask for. Can you insert ten pictures of this year’s “hot” toys? That’d be great to show my parents.

Also, I cannot remember all of your reindeers’ names. Can you list them all for me? That’d be great. I really like the song that has the words "O tidings of comfort and joy," but I can’t remember what it is. Since you are Santa, you know everything! Please tell me Santa!

Last, I’d really like an autographed picture. I don’t care what the picture is, but as long as you sign it, with my name, and today’s date, I would be thrilled!

Your best Friend,

Terry Bull

**Assignment:**

You must submit two documents- one with Santa’s autograph, and one with the letter.

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Write a letter to Terry Bull in a Personal-Business Letter format-Return address, Mailing Address, Salutation, Body, Close, Writer, and any enclosures- you do have one!

You must answer all of Terry’s questions, and in a logical order. For full points, they also have to be right. I am having you use your previously taught research skills on an internet search engine. You must also insert bullets. Right click your pictures, and go to Wrap Text. Make sure it is Squared.

Santa’s Autograph MUST have a photo that stretches the whole page (And doesn’t look awful), his autograph MUST be in text that you can read, and the textbox must have no fill and no outline, so it blends in. You must use a font that looks like Handwriting.